



The University of Oklahoma®
Health Sciences Center

OFFICE OF RESEARCH ADMINISTRATION

April 5, 2013

To Whom It May Concern

Dear XXXXX:

I am Associate Director in the Office of Research Administration at the University of Oklahoma Health Sciences Center. I would like to recommend Stevie Warner as a candidate for a position with your organization. Ms. Warner was employed in our office from 2008 to 2012 and is currently employed in another department on campus.

Ms. Warner is a hard-working self-starter who is not afraid of learning new things and pitching in and helping whenever necessary. She works extremely well on her own, as well as being a valuable team player. She is a resourceful, creative and problem-solving person who was frequently able to come up with new and productive approaches in doing tasks within the office. Ms. Warner has excellent written and verbal communication skills. She is also extremely organized, reliable and computer literate.

Based on my experience working with Ms. Warner, I can without a doubt recommend her for any position you may have. She would be an asset to any employer. If you would like any additional information feel free to call me at (405) 271-2090.

Sincerely,

Lisa C. Asch, MS, MPH, CRA
Associate Director

